

Date: 22/04/2024

**MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE
OF SARVAJANIK UNIVERSITY**

The meeting of **Internal Complaint Committee** constituted by Sarvajanik University was Scheduled on 20/04/2024 at 3.0 pm at Multipurpose Hall, at Ground Floor, IDPT-SCET; wherein following members were present:

Sr. No.	Name	Position in Internal Complaint Committee
1	Prof. Bhavna Vimawala	Presiding Officer
2	Dr. Neha Sheth	Teaching Staff
3	Prof. Neha Patel	Teaching Staff
4	Ms. Hetal Shah	Non-Teaching Staff - Invitee
5	Ms. Sanskruti Savalia (IDPT)	UG Student - Invitee

Following Items were discussed and resolved:

Agenda 1

To confirm the minutes of the last meeting of Internal Complaint Committee held on **05/08/23**.

Resolution (1)

The minutes of the last meeting of Internal Complaint Committee held on 05/08/23 were read by the presiding officer and the minutes were unanimously passed.

Agenda 2

To discuss the complaints, received if any.

Resolution (2)

As no Complaints were received on any issues; hence the committee reported it as NIL. Committee noted the same and it was taken on record.

Agenda 3

To take necessary actions on such cases (if any), against the erring Students / Officials / Faculties.

Resolution (3)

No Complaints were reported, hence no actions were taken. It was noted and taken on record.

Agenda 4

Any other item from chair

Resolution (4)

Prof. Bhavna Vimawala – Presiding officer, instructed all members to make it convenient to conduct such committee meetings periodically, as Members at SU also noticed about it.

The meeting ended with thanks to the Chair.



Prof. Bhavna Vimawala

Presiding Officer

Internal Complaint Committee, Sarvajanik University

Copy to:

- 1) All members of the committee
- 2) Registrar, Sarvajanik University - For Information